

**This is the format of Bonafide Letter for submission in Ministry of foreign
Affairs (MOFA)**

Letter head

Of

University or College

(If college letter head is used then the name of University & affiliation number should be mentioned in header or in the content)

Date: DD-MM-YYYY

This is to certify that **XXXXXXXXXX** (name of student as mentioned in the degree) S/O **XXXXXXXX** (father name if it mention in the degree) bearing roll No.: **XXXXXXXXXX** was a student of this **XXXXXX** (University or college name as per letter head) has completed the prescribe **XXXX** years (example: 3 or 4 years) course of **XXXXXX** (name of course, example: B. Com, B. Sc, B. Tech or B.E.) during the year **YYYY** to **YYYY**. He/she was awarded the degree in the year of **YYYY**.

Medium of instruction & examination was in English and the course he studied was **full time** in **regular** mode.

We assure that his degree certificate and mark sheet (transcript) issued by us are genuine.

SSSSSSS

(Signature of the authorised person)

DDDDDDDD

(Designation of the authorised signatory)

RRRRRRR

(Rubber seal of University or college as per letter head)